



## ***Minutes for March 10, 2022***

### **LABBB Board of Directors:**

Dr. Eric Conti, Burlington Public Schools  
Dr. Elizabeth Homan, Arlington Public Schools  
Mr. Philip Conrad, Bedford Public Schools  
Dr. Julie Hackett, Lexington Public Schools - Absent  
Mr. John Phelan, Belmont Public Schools

### **LABBB Central Office:**

William Lupini, Interim Executive Director  
Joseph Adams, Accounting Manager

**Date:** Thursday, March 10, 2022

**Time:** 9:00AM

**Location of Meeting:** LABBB Central Office

### **AGENDA**

- Dr. Eric Conti called the LABBB Board meeting to order at 9:21 am.
- Public Participation, No public participation.
- **Recommended Action Items:**
  - Mr. Philip Conrad made a motion to approve meeting minutes of December 16, 2021, Seconded by Mr. John Phelan, all in favor. 4-0.
  - Dr. Elizabeth Homan made a motion to approve meeting minutes of February 16, 2022, Seconded by Mr. Philip Conrad. All in favor 2-0-2. John abstained

Eric started the meeting by praising Bill for a successful/well-presented search process. All were in agreement.

- **Discussion Items**
  - Current Enrollment
    - Current enrollment is at 293 (This includes a few 45 day evaluations)
    - 288 school year, down by 3
    - ~\$255K decrease in budget
    - Surplus in the ballpark of \$500K
    - LABBB has been able to take in a few new students with some increase in staff
    - Still struggling to fill some TA positions
- Van Purchases
  - Burlington wants to buy 2 used LABBB vans – Joe will check with ACT leasing when negotiating extension (or contract closure)

- John Phelan brought up the discussion again about electric vans
  - Need charging stations
  - Need to start with a Pilot program first before buying entire fleet
  - Discussion ended as we discussed at the last BOD's meeting with the plan to into feasibility at the next purchase of vans in approximately 3-5 years.
- Capital Plan
  - Present Capital Plan document for approval
  - Cover specific projects expected over the next 3-5 years '
  - Motion to approve Capital Plan as living document – can change. 4-0
- Capital Reserve Fund - currently \$4M
  - Phil wants to include Historical capital purchases; Joe agreed and said once the capital reserve fund is utilized that we can keep summary/tracking for the Board
  - We haven't used any of it until the fall for the purchase of vans
- LABBB Internal Van Fleet - \$1.45M
- New Belmont High School (FY23) - \$50K
  - LABBB planned to purchase lifts. However, MSBA might not let us pay because part of infrastructure of construction
- New Arlington High School (FY24-25) - \$90K
  - Three classrooms, two large office/planning rooms
  - Large OT/PT space with connected storage
  - Teacher commons area with kitchen, wash/dryer
- Procedures for capital reserve utilization
  - Usage approved through board vote - Eric documents approval and the presented amended budget
  - Approved POs / Invoices will go to Eric (Chair) & Pam (Executive Director)
  - Retain all documentation / signatures as final package
- Improvement Projects on the Horizon
  - Would still need a vote to approve usage and amended budget
- Burlington Classroom Space Transition - \$125K
  - Potential move of Programs
- Technology Assessment – Infrastructure - \$175K
- Transportation Eval and Expansion - \$700K
  - 27 vans expand by 10 vans
  - Transport all member districts
- Lexington High School - \$400K
  - Initial MSBA approval to start process
- Fox Hill Elementary School - \$75K
- Butler Elementary School - \$50K
- \$885K of Capital Reserve Fund designated for future outlay of program space capital improvements within Districts classrooms

Adjournment:

- Mr. Philip Conrad made a motion to adjourn the meeting at 10:16 am, Seconded by Mr. John Phelan. All in favor 4-0.

